



DURGAPUR MUNICIPAL CORPORATION

CITY CENTRE, DURGAPUR - 713216

Purchase Department

Memo No. - DMC/PUR/ 189/24-25

Dated : 04/10/2024

NOTICE INVITING QUOTATION

Sealed quotations (Superscribed with the name of the work on the envelope) are invited by the Secretary, Durgapur Municipal Corporation from the bonafide and resourceful **Audit Firms** for "**Appointment of an empanelled C.A. Firm to certify the Accounts for the year 2022-2023 of DMC**". Documents required for participating in this quotation are:- (01)An application addressed to The Secretary, DMC in letter head; (02) Current Trade License; (03) PAN; (04) GST; Profession Tax Clearance Certificate in Form No.- XIX / Tax Deposit Challan, (5) Document regarding empanelment.

Sl.	Name of the work
1	Appointment of a CAG empanelment audit firm to certify the Accounts for the year 2022-2023

Rate to be quoted excluding of GST

An amount of with respect to the 2% of the total quoted rate has to be deposited as EMD, through demand draft. However, EMD exemption is allowed to the bidders who are exempted from submission of EMD as per Government rules.

Detailed list of required items will be available from Purchase Department of this office from **11 A.M to 01 P.M.** on 21/10/2024. Sealed quotations will be received up to 21/10/2024 up to 4 P.M. in the drop box kept in the Purchase Section, DMC and these will be opened on 22/10/2024 after 4.30 P.M. in the presence of all the intending participants. However, Authority of DMC reserves the right to accept full or part of quotation or reject any/or all quotation and/or negotiate by way of revised and/or improved offer from all the participants for the concerned job. Also the Authority of DMC reserves the right to withdraw full or part of the Quotation without assigning any reason what so ever. Quotation sent by Post will not be accepted. For details please log on to our Website www.durgapurmunicipalcorporation.org. **The CAG firm should also be enlisted in the eligible firm list as published in the UD & MA website.**

Secretary
Durgapur Municipal Corporation

Date 04/10/2024

Memo No. DMC/PUR/ 189/24-25

Copy Forwarded for Information please:-

(01) The Hon'ble Chairperson, BOA, DMC; (02) The Commissioner, DMC (03) The Hon'ble Vice-Chairperson, BOA, DMC, (04) The Finance Officer, DMC, (Baljit Singh, W.B.A. & A.S.) (05) Smt. Rakhi Tewari, MBOA, DMC (06) Sri Dharmendra Yadav, MBOA, DMC (07) Sri Dipankar Laha, MBOA, DMC (08) The S.D.M, Durgapur-is requested to display the above notice in their notice board; (09) The Chief Engineer, Municipal Engineering Directorate, Govt. of West Bengal- Bikash Bhawan, Salt Lake, Kolkata-71. (10) The C.E.O., ADDA; ADDA Administrative Building, City Centre, Dgp.-16, (11) The Dy. Chief Engineer, DSP. T.A. Building, Durgapur-05, (12) The all Notice Board within DMC's Main Building, DMC (13) The Post Master, City Centre, Durgapur-16, is requested to display the above notice through their Notice Board (14) The District Information & Cultural Officer, Rabindra Bhavan, Borehat, Burdwan - is requested to display the above notice in their Notice Board, (15) The Asst. Engineer In charge, Electrical, DMC (16) The Office Superintendent, DMC (17) The In-charge, Store Deptt., DMC (18) **The System Analyst, DMC, is directed to upload this matter in the website.**

Secretary
Durgapur Municipal Corporation